

# SILVER BEACH PTO

## Parent Education Night



Parent education meeting October 8, 2015

Present at the meeting: Melissa Daughters, Jodi Haggen, Heather Calloway, Laura Lawyer, Teri Milnes, Laura Neal, Jonah Simnson, Mikyn Sygitowicz, Apryl Breitbach, Marlo Hight, Melissa Borghorst, Kristen Istrovic, Kristen Mason and Lynette Johnson

Melissa Daughters president introduced board members

Announced Upcoming PEN meetings and topics

Nicole Talley – handout of emergency procedures at the school. Handouts available. A copy is attached hereto.

Jonas Stinson – director of school safety and emergency management with the Bellingham School District. It is a new position with the Bellingham School District.

His job consists of the home and school safety and wellbeing of the students. Are they looking out for each other – i.e. safety at school as well as safety at home.

They are looking at the big picture of safety not just school safety. They are looking to add more resources and educational services for teachers and students.

Looking to improve things in schools – surveillance, access, general lay of the land and community accesses.

Physical side of the school –

Any concerns that anyone has regarding schools can email to address any issues

Officer Johnson with the Bellingham School District.

Emergency police response in the case of emergency.

Working together with the school district in case of emergency. Should there ever be an emergency and the school were to be evacuated, students would go to the Northshore Church.

In case of an emergency, do not come to the school, do not call the school – School messenger will get all information out as soon as possible. Make sure you are on the school messenger and they will provide information as soon as possible.

Be patient and information will be provided.

They have done drills and can evacuate the school in under 3 minutes.

Kids are trained on the playground to leave the area.

Questions by parents:

- What happens in an earthquake situation – there are many variables they need to consider depending on the situation. Will get communication out to the parents when possible. Texting works better than making phone calls. Suggested that the family has out of area contact to notify of your safety. Really need to be prepared at home.
- Does the district supply schools with emergency supplies? Right now this varies from school to school. They are trying to standardize for all schools. Doing comprehensive inventory at all schools to determine the needs.
- Do you have website for home? Getready.gov / FEMA – google 72 hour kits for emergency – community trainings offered locally. County also offers classes.
- Do we do earthquake drills? Required to do 9 drills a year – fire, earthquake, etc.

- What language do the teachers give the kids for emergency drills? How are they being told of the emergency and how can we help at home. This is determined by grade level. They practice more of an external threat rather than scare them with internal threat. (i.e. there is a ship in the harbor that needs help, rather than saying there is an emergency at school) Depends on age of the students for the language used. Working on having a consistent practice throughout the district. They don't know what the emergency is, just that there is an emergency.

Good reminders for parents and kids:

- Have your kids learn your cell phone number and their address.
- If you get separate from your kids, teach them the "safe" people to go i.e. police officer, fireman, etc.
- Have a plan if your child gets off the bus and the parent isn't home.
- Teach your child to dial 911 in case of emergency – but need to understand what an actual emergency is.
- Talk with your kids about strangers. Who is and is not safe.

Office Johnson is going talk safety with kindergarten this year.

Reminders:

Pacific science center – February 5<sup>th</sup>

Science fair for March 8<sup>th</sup>

Next meeting December 3<sup>rd</sup> at 6:30 to discuss internet safety

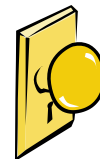
Meeting adjourned

Submitted,

Heather Calloway

## Silver Beach's Emergency Procedures

We are required by State law to practice the following drills: fire/evacuation, earthquake and lockdowns. Managing a school emergency requires planning in advance, training staff and practicing procedures with students, staff and families. It is a team effort. As with any unforeseen event, the school must be prepared to care for students and staff until the danger subsides. Natural disasters may disable transportation, communication, water and other services/systems. Practicing a variety of emergency scenarios helps make our responses automatic.

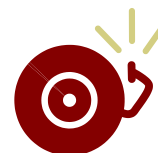


### For Security Purposes, Please Check-in

All of our outside doors are secured during the day. When parents and visitors enter our building during the school day, it must be through the front office door and sign in and out procedures need to be followed. Thank you!

The information below is provided is to help support your role and understanding as a team member during a lockdown emergency. Your role and compliance are keys to a successful response at school.

### Fire and Evacuation Drills



We practice monthly fire drills and on average, can evacuate the building in less than 3 minutes. Classes line up on the lower playground and upper parking lot depending on proximity to classes. Teachers use green or red to signal attendance or missing student. Appointed staff sweep the building and use radios to communicate and locate students. We also practice "all-calls" on the playground which bring all students quickly together, moving into the gym if necessary.

### Building Lockdown

A lockdown procedure is called by the administration to protect students and staff from a threat inside or outside the building.

#### Student Responsibilities during a building lockdown:

- Responding to an all school announcement, students gather as instructed in the room
- Remain quiet and still; ready to follow directions

#### Staff Responsibilities during a building lockdown:

- Close and lock all doors and windows
- Close and lower all blinds
- Turn off lights
- Gather students away from windows/visibility
- Maintain calm and silence room
- Complete student accounting
- Notify administration of missing students via email

#### Parent Response during a building lockdown:

Parents will want to know the condition of their children. The building will be deemed the area safe once again. Only school staff and authorized personnel will be allowed to enter the building. Should you arrive at the school for child pick up, you will not be allowed to enter. This is at the advisement of authorities.

#### Student Release Procedures:

In the event that the school is closed prematurely (at the discretion of the Superintendent), due to an emergency such as a large fire, earthquake, power failure, chemical spill, etc., parents must be aware that the following procedures will be followed for the safety of all:

1. No student will be released from school unless a parent (or authorized adult designated by the parent) comes for that student. No child will be allowed to leave with another person (even a babysitter, relative, or

neighbor) unless the school has written permission on file, or that person is listed on the student's emergency record in the school files. **Because of this, it is imperative that your child's records are up-to-date.** Please take time to ensure that they are.

2. All parents or authorized adults who come to the school for their children must sign them out at one of the Student Release Centers. Parents or authorized adults should bring picture I.D. and be prepared to show it. This may seem like a nuisance, but it is important for your child's safety. Please stay calm and cooperative for the protection of all staff and students on site.
3. The school is prepared to care for your children in the event that you cannot be notified or are unable to respond to the school. If necessary, we will relocate the students to another facility.
4. Do not phone the school (including teachers, secretaries, principal, or staff members). The school must have all telephone lines open for out-going emergency calls.
5. Do not interfere with the staff. Each teacher or staff member has assigned responsibilities to carry out his/her emergency duties.